

WACT Board meeting  
September 6, 2003

Meeting convened at 10:05 am

All board members present except Dick Davies

Sandi handed out membership information, current budget information and proposed budget for next year.

Frank noted that the board elections in March were not binding because the board needed to meet and elect officers after the general membership meeting which elected the members of the board only and not the officers.

Frank spoke about the 501 (c) (3) filing and that we are close to being officially declared a non-profit organization.

Nominations for board officers were solicited. Bob Kafka does the newsletter and it was suggested

Newsletter items to be included.....

1. Summary of state and regional AACT Festivals. Winners, awards, shows participating, etc.....
2. Article about the 2004 WACT conference and mock festival (if room).
3. Call for festival host in 2005.
4. Briefs – for groups top announce various things (avail costumes, sets pieces, etc...)
5. Budget information
6. Silent auction items needed, all donations can be written off on taxes.

Contract for LaCrosse off-year festival host offered and to be sent for host theatre to be signed by the board and the festival host.

Silent auction in Ft. Atkinson raised \$900 which was retained by FACT. The Platteville silent auction raised \$650 which WACT.

Current year budget was discussed. A loss was plugged in and the year actually came out to be in the black. Dick Jellings questioned the insurance expenses. \$600 will be paid to adjudicators from the 2001 WACT Fest as part of the current budget. Motion by Dick Jellings seconded by Bob Kafka. Motion approved unanimously. Net income for current year is \$409.73.

Proposed budget was discussed. Increased postage budget to \$400 rather than \$200 because of increased newsletter mailings. Total expenditures was increased to \$1,655.00 and total profit would be \$570.00. Incurred obligations expense line will be listed in all

future budgets. The amount to be paid of the \$799.15 (owed to Frank Peot) in debt will be listed in next year's proposed budget as a footnote.

Motion to approved budget was made by Elaine Jellings and seconded by Sandi. Motion approved unanimously.

Sandi proposed that due to a profit of this previous budget, that some of the debt from the WACT Fest 2001 should be paid in part.

Web site administration was discussed. Need to include board members with greater access to update the website.

Newsletter schedule was discussed. Quarterly newsletter suggested. April 1, July 1, Sept. 1, Dec. 1

Membership year will continue to be Aug 1 to July 31.

Next newsletter to be Sept. 1. Mailing to go to the large list. Put invoices for current members into the newsletter.

Sept. 1<sup>st</sup> will be a large mailing.  
Dec 1<sup>st</sup> will be a membership mailing  
April 1<sup>st</sup> will be a membership mailing  
July 1<sup>st</sup> will be a membership mailing

Host festival will do a large list mailing about the festival.

Election of officers.

Elaine Jellings nominated Bob Kafka to be board president.  
Sandi nominated Frank Peot to be vice-president  
Frank nominated Don Nelson to be secretary  
Don nominated Sandi Ceason Weber to be treasurer

Bob moved that secretary cast a unanimous ballot for the slate of candidates nominated. Sandi seconded. Motion passed unanimously.

Sandi will look into filing for a tax exempt number with the state.

Date of the next meeting Sept. 6, 2003, 2 pm. at the La Crosse theatre. Pizza Doctor and Forum show after the meeting.

Bob moved adjournment, Carla seconded. Motion approved unanimously.