

WACT Board of Directors meeting
January 17, 2004

I. Meeting called to order at 3:21 pm at the residence of Dick and Elaine Jelling, Sun Prairie, Wisconsin. Members present: Bob Kafka, Frank Peot, Don Nelson, Carla Gallun, Elaine Jellings. Members excused Dick Jellings and Sandi Ceason Weber.

II. Approve minutes of the October 18, 2003 meeting. Moved by Frank Peot, seconded by Carla Gallun. Approved unanimously.

III. Treasurer's report. Actual budget still below what was budgeted. Ahead of budgeted amounts in many areas. Insurance expense missing, would be a larger cost if we need to buy a policy. \$3,809.11 current balance of the bank account. Moved by Elaine Jellings and seconded by Frank Peot. Approved unanimously.

IV. Administrative

A. Directors and officers insurance. Bob got a quote from PCI agency in Michigan with an annual premium of \$750 per year. This type of policy would cover the board of directors from lawsuits. Frank will investigate other quotes for this insurance from the new insurance agency for AACT, GSI. Don will check with his local insurance carrier about a quote as well.

B. Tax exempt status. Still waiting to hear back from the state (DOR) on the status.

C. Permanent 501 (c) (3) status. Still awaiting word back, most communication is slow.

D. Logo. Considered colored logo for posting on the website. Frank Peot moved and Elaine Jellings seconded to use the red logo chosen.

E. Committee assignments. Bob presented new assignments. Frank Peot and Davney Weber Stahley (Wauwatosa) were added to the Finance Committee. Article for March newsletter about committee recruitment to be written by Don.

V. Committee Reports

A. Off-year festival – La Crosse. March 5-7, 2004. Twelve people registered and hoping for 58. Three groups are tentatively set to perform – Columbus, Wauwatosa and Beaver Dam. Mailings have gone out to increase the registrations. Schedule of events to be put out hopefully before the festival.

B. Bylaws/Operations Manual. Each member should check over the job descriptions (in operations manual) for possible changes at the next meeting. Membership categories with fees should be added. Election procedures, mission statement and committee structure should be added as well. Recommended bylaws changes were proposed by Frank and the Bylaws Committee for approval at the annual meeting. Bylaw changes will be considered at the next board of directors meeting. Frank Peot moved and Elaine Jellings seconded that WACT operate temporarily under the proposed changes until the membership approves the changes.

Frank presented a proposal for staggered election cycles under the new bylaw changes. Under the proposed changes, Sandi Weber, Dick Davies and Frank Peot will be

up for re-election for the board in 2004 and Don Nelson and two new people (currently board vacancy) in 2005. Carla Gallun, Bob Kafka, Dick & Elaine Jellings will be up for re-election in 2006. The proposal for staggered election would need to be approved by the membership after the previous bylaw changes were acted upon.

C. History. Frank is in the process of scanning historic photos from a book containing old documents and pictures from the history of WACT and groups that existed prior. The pictures will be added to some section of the website and a small portion of the newsletter. "Can you identify these people?" would be an addition to the newsletter. Elaine will write an article for March newsletter.

D. Regional AACT Fest 2003 – Ft. Atkinson. Frank knows nothing and hopes to have some information about the Region III book before the AACT board meeting in February.

E. State AACT Fest 2005. Frank contacted Green Bay and got a positive feedback and will be meeting with Sauk Prairie/Prairie du Sac/Sauk City and the River Valley Arts Council, Monday, January 19th. Other contacts to Marshfield, Lodi, Middleton and other possibilities will continue in hopes of having a site selected by the 2004 conference.

F. Awards. Lunt Fontaine award. Frank contacted Ten Chiminies in Wausau about the award. The award is currently being pursued for professional regional theatres. The establishment of the award for community theatres is not feasible. Issue dropped. The committee is still in the process of defining what awards should exist. More to follow in the future on this issue.

Bob inquired about the traveling trophy for the festival winner and will continue to look into replacing the traveling trophy with a permanent one once the traveling trophy moves on. A suggestion about going back in history and giving each group that won a trophy to keep. Don will bring suggestions and examples for trophies to be given. Also, look into putting the picture of Mary Dwyer on the plaque.

G. Nominating. No suggestions for nominations as of yet. More contacts to follow.

H. Finance. Added new member to committee and grant investigation continues.

I. Membership. Dick and Elaine are continuing to work on form and the brochure will be ready for March conference and a draft for the February board meeting.

J. Website. More stuff added to site. Minutes and newsletter to be added to site. Dick Davies did not renew the registration for wact.org. Dick will be contacted to see what his intentions are for the domain name.

K. Newsletter. Don has begun to layout the next newsletter in April. Look at cheaper options for printing. Article from Bob about AACT Fest rule changes.

L. Publicity. Carla to work on press release for the conference and will work with Morrie from LaCrosse on getting stuff out to the press.

VI. Other Reports

A. Logo Merchandise. Don will pursue the lapel pins and board member name tags. Carla and Frank presented proposals for bags and can coozies. Frank will order the stuff to sell at the convention. Total cost is \$332.25 not including the lapel pins. Carla will decide what to order up to \$300 worth of merchandise to be sold. WACT will get 25 percent of the profit.

B. Lending Library. Frank contacted the Ohio Community Theatre Association and inquired about working with their lending library. Response was not favorable. Issue to be placed on the back burner.

VII. Old Business

None

VIII. New Business

None

IX. Other

X. Next Meeting

A. February 21, 2004 3pm in Columbus, 107 W. School St.

XI. Adjournment

Meeting adjourned at 6:30. Elaine moved, Carla seconded. Motion approved unanimously.