

# Wisconsin Association of Community Theatre

## MINUTES-APRIL 17, 2004

**Board Members Present:** President Bob Kafka, Vice President Frank Peot, Treasurer Krista Berggren, Member at Large Dee Baldock, Member at Large Carla Gallun, Member at Large Dick Jellings, Member at Large Elaine Jellings, Member at Large James Nelson, Member at Large Lynn Ruhl

**Board Members Absent:** Secretary Don Nelson, Member at Large Thom Yarnal

**Guests Present:** Mark Holten

**I. Call to Order**

Bob Kafka called the meeting to order at 1:51 pm.

**II. Introductions**

Introductions were made.

**III. Approval of Minutes**

Approval of the minutes from the last meeting was dispensed with until the next meeting.

**IV. Financial**

The meeting started off with the discussion of various questions on the WATC financial report.

**V. Administrative**

- a. Housekeeping -- Bob Kafka discussed the rules for making motions
- b. Committee Assignments -- The structure and assignment of committees was discussed briefly. More detailed descriptions can be found in the Manual of Operations.
- b. Tax Exempt Status -- Our tax-exempt status is now official and our tax-exempt number is 047286.
- c. Directors and Officers Insurance -- A discussion was held on the necessity of directors/officers and general liability insurance.

**MOTION:** Frank Peot moved that we purchase Directors/Officers insurance from NSI for \$450 per year for 1 yr. Elaine Jellings seconded. Motion carried.

**VI. Committee Reports**

- a. Off Year Festival – LaCrosse
- b. By Laws/Operations Manual -- New manuals were passed out that included job descriptions and committee structures. Bob Kafka discussed that the bylaws are malleable.
- c. History -- Bob Kafka then gave a little bit of history of WACT's formation.

- d. Regional AACTFest 2003 – The regional festival 2003 in Fort Atkinson was discussed briefly. We still haven't received any money from them, but we are expecting \$500.00.
- e. State AACTFest 2005 -- Frank Peot and Dick Jellings then discussed the location they have looked at for WACT Fest 2005. The dates will be Feb 25-27 and will be held at the River Arts Center. The Cedarberry Hotel will be the official festival hotel.

**MOTION:** Elaine Jellings made the motion to empower Frank Peot to enter into a contract for the River Arts Center for the dates of Feb 25-27. Dee seconded. Motion carried.

**MOTION:** Dick Jellings moved to empower Frank Peot to reserve any remaining room at the Cedarberry for the Festival. Dee seconded. Motion carried.

- f. Awards
- g. Finance -- There was some discussion on grants and sponsors for AACT fest.
- h. Membership -- There was no membership report.
- i. Website -- On our website, [www.wact.org](http://www.wact.org), Sandi has fixed all broken links, except a few.
- j. Newsletter -- We are waiting for a newsletter
- k. Publicity – No report

VII. Other Reports

- a. Logo Merchandise -- Carla then discussed the logo merchandising and the after sale of merchandise profit/loss. We discussed the profit/loss from WACT Fest 2004, which came to a profit of around \$500.

VIII. Old Business -- None

IX. New Business -- None

X. Other -- None

XI. Next Meeting -- The next meeting was set for June 20, 2004 at 5:30pm in Verona. Any interesting may come see Verona's production of "Oklahoma" that starts at 2:00pm. The meeting will follow the performance

XII. Adjournment -- Meeting was adjourned at 4:05pm