

**Wisconsin Association of Community Theatre
Board of Directors' Minutes
January 8, 2005 – Prairie du Sac, Wisconsin**

Board Members Present: President Bob Kafka, Vice President Frank Peot, Member at Large Dee Baldock, Member at Large Mark Holten, Member at Large Elaine Jellings, Member at Large Dick Jellings, Member at Large Carla Gallun, Member at Large Lynn Ruhl

Board Members Absent: Treasurer Krista Berggren, Member at Large James Nelson

Guests Present: Sheri Born (Beaver Dam)

I. Call to Order

President Bob Kafka called the meeting to order at 1:05 PM

II. Approval of Minutes

Minutes from the November 13, 2004 meeting were presented, typos were noted.

Motion – To approve the minutes of the November 13, 2004 meeting with corrections.

(Lynn Ruhl/Mark Holten – Passed)

III. Financial Report

The revised FY04 Year End Budget vs. Actual report was presented and discussed.

The current year Budget vs. Actual report was not available.

IV. Administrative

A.. There is one board member, Krista Berggren, that has not turned in her membership dues for the current year.

B. Thom Yarnell e-mailed Bob Kafka to say he has moved out of the area and will no longer be able to be on the Board.

Motion: That the board accept the e-mail as Thom Yarnell's resignation.

(Lynn Ruhl/Mark Holten – Passed)

Don Nelson has missed more than the required amount of meetings, has not renewed his membership, and made a verbal resignation to Carla Gallun.

Motion: That Don Nelson be removed from the Board effective as of September 11, 2004 in accordance with Article 6 of the bylaws.

(Dee Baldock/Frank Peot – Passed unanimously)

V. Committee Reports

Off Year Festival – 2006 – Beaver Dam is interested in hosting a festival. Bob Kafka will speak with their Board on January 17th about possibly hosting a festival.

Bylaws/Operations Manual – There are three Bylaw changes that will be presented to the full membership in February. The changes were in the December newsletter and will be available at the annual meeting.

History – Data is still being collected.

State AACTFest 2005 – Racine Theatre Guild, Beaver Dam, Spring Green, Redbud Players, and Village Playhouse of Wauwatosa have registered for the festival. The performance order will be determined by lots.

There will be workshops made available for Saturday Morning. Frank Peot will be organizing this.

Food functions have been set up.

The Saturday night party is still up in the air. Frank Peot suggested we have it at the Hotel in the party room. Bob Kafka suggested we use the same caterer for the food and we could do the drinks. \$400 was budgeted for the Saturday festivities.

Frank Peot will be getting the trophies for the winners. Bob Kafka will be producing the certificates for participation.

We have gotten signed contracts back from all of the Adjudicators.

There are still some final decisions that need to be made regarding the Silent Auction. This will be done by Frank Peot and Bob Kafka.

Frank Peot presented a mock program for the festival.

AACT handbooks are being sent out by AACT to each of the groups.

The registration cost for the regional festival is \$55.00 and the festival will be held April 8-10th.

Order of performances for Wisconsin AACTFest will be:

1. Village Playhouse of Wauwatosa
2. Redbud
3. Racine Theatre Guild
4. Spring Green
5. Beaver Dam

Awards -- New badges for board members will be ready by AACTFest.

Finance – No Report.

Membership – The membership report was presented.

Non-AACT members (groups) will need to pay a \$40.00 administrative fee.

Website – No Report

Newsletter – Articles will be due by March 10th for the March newsletter.

Publicity – AACT has a public service announcement that can be used by members for a fee of \$55.00 to add our tag to the end, plus a \$14-36 cost for the PSA itself. The board discussed the possible benefits of WACT using the PSA. It was decided that the PSA would not be worthwhile for WACT but may be for individual theatre groups.

Morrie Enders may be interested in helping out in publicity for WACT.

VI. Other Reports

Logo Merchandise – Bob Kafka is trying to balance the books for the merchandise.

Possible new logo merchandise was discussed. It was moved that lighted pens with the WACT logo be purchased. Bob Kafka will be handling this.

(Frank Peot/Dick Jellings – Passed)

Showbits Merchandise – It was decided that we should order more showbits merchandise. Suggestions were given to Carla; any additional suggestions need to be given to Carla by January 15th.

VII. Old Business

There has been no response from AACT regarding the renewal invoice complaint.

VIII. New Business

None

IX. Other

Nominations: Suggestions for nominations included Jeanne Pitch (Dee), Gene Guenther (Bob Kafka), Morrie Enders (Bob Kafka), and Jim Nelson (Frank Peot). Those nominated who have agreed to be on the ballot include Mark Holten, Lynn Ruhl, and Krista Berggren.

A slate for the election is needed for the annual meeting. Frank Peot will create it.

X. Next Meeting

The next meeting will be held on February 25, 2005 in Sauk City at the Arts Center as needed (time to be announced).

XI. Adjournment

Motion – That the meeting be adjourned.
(*Dick Jellings/Mark Holten – Passed*)

The meeting was adjourned at 2:30 PM

Respectfully submitted,

Lynn Ruhl, Secretary, WACT