

**Wisconsin Association of Community Theatre
Board of Directors' Minutes
October 9, 2005 – Sun Prairie, Wisconsin**

Board Members Present: President Bob Kafka, Vice President Frank Peot, Treasurer Dee Baldock, Secretary Lynn Ruhl, Member at Large Carla Gallun, Member at Large Marie Peterson, Member at Large Mark Holten, Member at Large Elaine Jellings, Member at Large Dick Jellings

Board Members Absent: Member at Large Russ Stetler

Guests Present: None

I. Call to Order

President Bob Kafka called the meeting to order at 10:20am.

II. Approval of Minutes

Minutes from the July 16th Board Meeting were presented.

Motion – To approve the minutes as submitted.

(Frank Peot/Mark Holten – Passed)

III. Financial Report

Presented the Year End Report for FY05. Cash on hand is \$5,993.06

Motion – To approve the Year End report for FY05

(Mark Holten/Lynn Ruhl – Passed)

The final Festival report will be presented at the next meeting. The Year-to-Date fiscal report for FY06 was presented.

IV. Administrative

A. All of the insurances were renewed for the rest of the year at \$924.00.

B. Bob Kafka discussed the availability of software through Techsoup for reasonable prices, he will check into this.

V. Committees Reporting to the President

A. Off Year Festival – 2006 – There is a contract in place with Beaver Dam. Carla will be checking with Morrie Enders to see if he is still presenting at the festival. Elaine Jellings will handle Merchandise and Marie will handle the

auction. Suggestions included a 'roundtable discussion' as a workshop. Carla is still looking for adjudicators for the festival, Allen Ebert was suggested. The Watertown Phoenix Players will perform and Sun Prairie might be the second group. Also The Complete Works of William Shakespeare - Abridged will also be performed.

B. History – None.

C. Website – Sandi is having trouble keeping up. If we change the domain name software will be needed if someone is to assist her.

VI. Committees Reporting to the Vice President

A. AACTFest 2005 – None

B. AACTFest 2007 – We are still looking for a host, although Verona is a possibility. This should be in the next newsletter.

C. Bylaws/Operations Manual – Nothing new.

D. Awards – From now forward the winner's plaques will be larger than the participation plaques. Frank Peot will be bringing a proposal for starting a WACT service award to the Board for consideration.

E. Nominating Committee – The board members whose terms are up this year are Bob Kafka, Carla Gallun, Dick Jellings, and Elaine Jellings. This information along with a request for nominees should be in the newsletter in December.

VII. Committees Reporting to the Treasurer

A. Finance – The proposed budget for FY06 was presented.

Motion – That the budget be approved as submitted
(*Frank Peot/Mark Holten – Passed*)

B. Membership – The membership report and a membership list was distributed. Ways to increase membership were discussed. Suggestions were: Send brochures to organizations to distribute to their members and asking vendors to be members.

VIII. Committees Reporting to the Secretary

A. Newsletter – A privacy policy needs to be established if we want to use the website and e-mail to full advantage – Lynn Ruhl will be doing this. Topics for the December newsletter are Beaver Dam, Nominations, and any Bylaw and

operations changes.

IX. Other Reports

A. AACTFest Changes - The proposal for a 12th show to be added to the 2007 National AACTFest was distributed and discussed.

X. Old Business – None

XI. New Business – None

XII. Other – Discussed AACT news and distributed pictures from the Ohio festival for perusal.

XIII. Next Meeting

The next meeting will be held on Sunday December 4th at 3:30pm in Verona and the following meeting will be January 22nd at 2:00 in Beaver Dam.

XI. Adjournment

Motion – That the meeting be adjourned.
(Frank Peot/Mark Holten– Passed)

The meeting was adjourned at 12:05 PM

Respectfully submitted,

Lynn Ruhl, Secretary, WACT