

**Wisconsin Association of Community Theatre
Board of Directors' Minutes
July 21, 2007 – Verona, Wisconsin**

Board Members Present: President Bob Kafka, Vice President Frank Peot, Treasurer Dee Baldock, Secretary Lynn Ruhl, Member at Large Carla Gallun, Member at Large Mark Holten, Member at Large Jeannie Pitsch, Member at Large Allen Ebert, Member at Large Donna Thompson

Board Members Absent: Member at Large Darrell Wagner

Guests Present: Karen Ebert

I. Call to Order

President Bob Kafka called the meeting to order at 11:18 am.

II. Approval of Minutes

Motion – That the January, February 9th and 11th, 2007 meeting minutes be approved.
(Frank Peot/Carla Gallun – Passed)

III. Financial Report

The Year to Date Financial Report for FY06-07 was presented and discussed.

Motion – To approve the Year to Date Financial report for FY06-07
(Mark Holten/Lynn Ruhl – Passed)

IV. Administrative

WACT received a \$50 donation from Lucy & Elliot Conner in memory of Ellen Klawuhn, Bob sent a thank you note to them.

Bob handed out samples of potential gifts/promotional items.

Our annual dues to Region III and AACT are due.

Motion – That WACT pay the annual dues for Region III.
(Allen Ebert/Dee Baldock – Passed)

Motion – That WACT pay the annual dues for AACT.
(Carla Gallun/Dee Baldock – Passed)

An inventory of our assets has been done, Allen is still checking on items held by La Crosse.

A renewal application has been sent in for our Directors & Officers insurance policy, an application must be sent each year.

V. Committees Reporting to the President

A. Off Year Festival – 2008 – A contract has been negotiated, changes from previous years are: The host group can do a 50/50 raffle and insurance language has been added. Carla will send Baron information on past festivals. They will get electronic copies of financial information. There will be a number of groups hosting, not just one.

B. History – Elaine will get a history article together for the newsletter.

We should send a copy of our archives to the Wisconsin Historical Society in Madison.

C. Website – We are now using QTH, a web hosting service out of La Crosse. We are getting better service and lots of help and the cost so far is very reasonable.

We are able to use WACT.ORG again; as a result WACTWEB.ORG is now being redirected to WACT.ORG. It will cost us \$10 per year to keep the old address, which we will until it is no longer being used.

We still need pictures from the festivals for the website.

Discussed the ‘click for money’ concept each member should bring a possible link to the next meeting.

The Website committee, newsletter committee, off year conference committee, and history committee descriptions were presented to the board. All others will be drawn up during the meal break.

Do we want to purchase the domain name of AACTFest and set up a website, the consensus of the board was no.

D. Newsletter – The June newsletter has gone out. Feature articles were requested for September’s newsletter. The next newsletter is in September and the deadline is August 15th. We would like to profile board members for the newsletter, board members should send information to Jeanne, and she will edit and forward the information to Bob.

VI. Committees Reporting to the Vice President

A. AACTFest –

2007 Festival – The State festival was in Verona WI, Region III festival was in Schaumburg IL, the National festival was held in Charlotte, NC.

2008 Festival – Off year festival will be in Baron, WI, and AACT New York convention will run from July 10-13, 2008.

2009 Festival – There is no State festival site for 2009 yet, requests for volunteers should be in the next newsletter. The Region III festival will be in Indiana, most likely in

Muncie, National festival will be in Tacoma, WA.

The AACT Festival Committee did not discuss the changes to the rules that were put forward except the technical portion which is being totally revised. Region II wants two representatives for each state, the committee rejected this.

The Wyoming/Colorado dispute was discussed.

Bob sent a thank-you to MTI for their CD donations for the state festival. We also received a thank-you from Kathie Maldonado for our hospitality.

An out of state entry policy is still in the process of being created.

Discussed whether or not national AACTFest adjudicators should be allowed to adjudicate at other levels for a festival cycle. It was also asked how adjudicators are chosen, it does not seem that they are always as accomplished as one would like.

B. Bylaws/Operations Manual – We need wording to add the possibility of e-mail voting by the board. Bob has sent a sample to Frank and Allen will check to see if he has a sample too.

C. Awards – No Activity.

D. Nominating Committee – We are one person short for the board at this time. Frank has talked to some people and has tried to contact Randall Reed and gotten no response.

VII. Committees Reporting to the Treasurer

A. Finance – The Certificate of Deposit matures October 22, 2007.

Motion – That Dee Baldock be authorized to renew the CD at the best rate available.
(*Frank Peot/Allen Ebert – Passed*)

Dee has requested the money and fee charged for an NSF check from Darrell Wagner.

The proposed budget for FY07-08 was presented. Changes made to the presented document were:

- Rather than donation and fundraising being one revenue account for 1000 they will be split, donation-300 and fundraising-700.
- Organizational membership Expense changed from 100 to 200
- Misc. expenses changed from 200 to zero.
- Total Revenue 4,700, Total Expenses 3,650, and projected Profit of 1,050.

Motion – That the Proposed FY07-08 Budget be approved as amended.
(*Allen Ebert/Jeanne Pitsch – Passed*)

The IRS 8734 form is due this year, 90 days after year end (July 31st). Dee is working on it now.

VIII. Committees Reporting to the Secretary

A. Membership – The renewal notices have been sent out. It was suggested that the membership reminders sent out in September be postcards. That will be done.

B. Publicity – No Activity.

VIII. Other Reports – None.

IX. Old Business – None

X. New Business – None

XI. Other – Eleanor Smith, former OCTA Executive Director, had knee replacement surgery is in rehab and is doing well.

There is a weekend workshop on restoring theaters and revitalizing communities at the Pfister Hotel in Milwaukee on November 8-10th, 2007.

XII. Next Meeting

The next meeting will be held on Saturday August 25th, at 12:30pm, in La Crosse. Directions will be sent by Allen.

XIII. Adjournment

Motion – That the meeting be adjourned.
(*Lynn Ruhl/Jeanne Pitsch– Passed*)

The meeting was adjourned at 12:13 pm

Respectfully submitted,

Lynn Ruhl, Secretary, WACT