

**Wisconsin Association of Community Theatre
Board of Directors' Minutes
January 20, 2008 – Wauwatosa, Wisconsin**

Board Members Present: President Bob Kafka, Vice President Frank Peot, Treasurer Dee Baldock, Secretary Lynn Ruhl, Member at Large Mark Holten, Member at Large Darrell Wagner, Member at Large Carla Gallun

Board Members Absent: Member at Large Jeannie Pitsch, Member at Large Allen Ebert, Member at Large Donna Thompson

Guests Present:

I. Call to Order

President Bob Kafka called the meeting to order at 1:45 pm.

II. Approval of Minutes

Moved the October 21st meeting minutes be approved.
(Mark Holten/Darrell Wagner – Passed)

III. Financial Report

There have been no new expenditures since last meeting. Checking balance \$3,460.38, CD balance \$5,204.30. We have received permanent Non-Profit Status confirmation from the IRS. We will need to do the IRS 990 forms from now on.

We have just received the website bill and it will be paid. The bill will now be coming semi-annually rather than quarterly.

Frank will scan the 501(c)(3) Determination Letter and e-mail it to all board members.

IV. Administrative

A catalog, a Christmas card from the Michigan Theatre Association, and the latest newsletter from Ohio were distributed for perusal.

Bob had asked his insurance expert to review our insurance policy again and she said it was acceptable.

The remaining auction items from last year are officially lost.

There will be another Arts Day this year. It will be March 5th in Madison. If anyone is interested WACT can pay the \$20.00 entry fee.

AACT, although they asked both Kathy Maldonado and Joanne Berry to run for the board again,

has removed them from the ballot stating that their regions, Region VI and Region III, are over represented. This happened although two potential officers from the same regions were put on the ballot. AACT is run by a very small group and no one else has any real power.

AACT's business office has moved to Fort Worth from the Austin, TX area.

V. Committees Reporting to the President

- A. Off Year Festival – 2008** – If you haven't already, please send in your registration. Elaine has the information and will order the Showbits merchandise for the festival. Dee will organize people for the sales table and will organize the auction with Carla and Bob. Dee will bring the change for both the sales and auction. Bob will send the bid form to Dee.
- B. History** – We can send information to the Archives at any time, Frank will send the details to us.
- C. Website** –The website statistical report was distributed and discussed. The software on the server was updated at the host. This caused some minor problems but they were corrected quickly.
- D. Newsletter** – The deadline is February 15th for the March newsletter, give articles to Bob.

VI. Committees Reporting to the Vice President

- A. AACTFest – 2009 AACTFest** – We have received a confirmation from the River Arts Center in Sauk Prairie. Kettle Moraine, and Fond Du Lac have also expressed interest but are not too sure. Chippewa Valley may also be interested. Frank will send both Chippewa Valley and Sauk Prairie an e-mail and ask for information by mid February so the Board can decide at the Barron festival.

The Harv Thompson Trophy is on it's way to La Crosse, only eight months late.

A summary of the changes to the AACTFest handbook for 2009 was distributed and discussed. If anyone has any suggestions bring them to the regional meeting in Barron.

- B. Bylaws/Operations Manual** – Jeannie is reviewing the committee descriptions and correcting for consistency and correctness. She will e-mail them to all before the next meeting.
- C. Awards** –Heard from no one.
- D. Nominating Committee** – The Board members who will be completing their term this year are: Lynn Ruhl, Mark Holten, Jeannie Pitsch, and Donna Thompson. Mark and Jeannie are both willing to run again, Lynn is not. We do not know if Donna will be running again. Randall Reed is also willing to run. There are three positions open for elections. There is also one position open for appointment due to the resignation of a board member.

VII. Committees Reporting to the Treasurer

A. Finance – The CD has been renewed and the interest has been rolled over. Dee will check with Jeannie about a possible laptop for the group.

VIII. Committees Reporting to the Secretary

A. Membership – The report was distributed and discussed.

B. Publicity – No Report.

IX. Other Reports – None.

X. Old Business – None

XI. New Business – None

XII. Other – Remember that committee chairs should report to the full membership in Barron.

XIII. Next Meeting

The next meeting will be held on Saturday February 23rd in Barron, time and place to be announced.

XIII. Adjournment

Motion – That the meeting be adjourned.
(Mark Holten/Darrell Wagner– Passed)

The meeting was adjourned at 3:10 pm

Respectfully submitted,

Lynn Ruhl, Secretary, WACT