

**WACT Board of Directors
Minutes August 22, 2009
Lunt-Fontanne Program Center, Genesee Depot, Wisconsin**

The meeting was called to order by the President at 12:09 pm after a tour of Ten Chimneys. A catered lunch of salads and sandwiches was served. Members present were President Allen Ebert, Vice-President Mark Holten, Treasurer Dee Baldock, Secretary Greg Parmeter, Past President Bob Kafka, and members-at-large Brad Toberman, Fred Wahls, and Darrell Wagner.

Web-site Update:

The Past-President reported that the List-serve is ready to go live at any time. In order for the List-serve to be successful, each board member should sign up and encourage their respective member organizations to do the same. The Past-President will post notices on the web-site and in new membership packets. The President will contact everyone that posts a notice so that they know that it was successful. It was decided to go live with the List-serve beginning September 1.

The Treasurer found a misspelling on the web-site and will notify the Past President of the exact error.

There was discussion about possibly using Constant Contact for our mass e-mails. The Secretary agreed to supply the Past President whatever information that he had regarding the system.

The board was provided a report of traffic to the web-site.

Newsletters:

The President directed the Past President to send out notices to all board members of upcoming newsletter deadlines by the first of every month.

Treasurer's Report:

The treasurer reported that new membership packets and membership reminders will be going out in the mail by the middle of next week. LCT will try to mail membership renewal and new membership forms more regularly instead of waiting for the next meeting.

The CD came up for renewal and the Treasurer renewed it for 23 months at 2.65%

The Treasurer supplied a preliminary end of year report. She will supply a final when all of the accounting is completed.

We received a letter from Beaver Dam thanking us for the \$200 dollars that we supplied

to help defray the costs of their trip to the regional competition.

The Treasurer supplied the board with a proposed budget for the coming year. After printing, she found an addition 50 cents in the Newsletter line item and that it should actually be \$460.08. It was moved by Darrell Wagner and seconded by the Vice President to approve the proposed budget. The motion carried by unanimous consent.

The treasurer also reminded the board that our insurance policy will be up for renewal soon.

Minutes of the Previous Meeting:

It was reported that Beaver Dam was misspelled in the minutes and AACTFest should be one word. The Secretary will make the necessary changes.

It was moved by Fred Wahls and seconded by the Past-President to accept the minutes as amended. The motion carried with two members abstaining. Brad Toberman and Darrell Wagner abstained as neither was present at the previous meeting.

The President reminded the Secretary to supply the official minutes of the March 1 meeting as soon as possible. The Past President agreed to contact the Past Secretary about getting the official minute book back.

Miscellaneous:

At this point the President collected money to pay for lunch.

Our AACT Membership is due, we will pay the \$55.

The Past-President distributed the completed WACT Board Member Operations Manuals. The Past President was commended by the board for his efforts.

Membership:

The Treasurer will update the President of new and renewed memberships as soon as she compiles them.

The members of WACT have been invited to attend Edgewood College's Madison Theatre Social on September 23rd. Please RSVP if you are interested in attending.

It was agreed that we need to expand our number of organizational members. In order to do so, we need to emphasize the benefits of membership to potential members.

The board attendance question was once again raised and the President opened to floor to discussion.

- It was discussed whether the board should ask people who have not been attending to

- resign their position.
- The Secretary expressed his frustration that the same people are finding reasons not to attend meeting after meeting. He also pointed out that there are some Board members that have not attended a single meeting since he joined the board.
- Darrell Wagner suggested that we should discuss how to improve the value of our meetings so that all members wish to attend. He also asked if the board was accomplishing what WACT was originally founded to do. If not, he suggested that may be a reason why certain members have not made attendance a priority.
- The President commented that it was difficult to accomplish much when board members aren't making an effort to attend meetings on a regular basis.
- Several members pointed out that WACT was founded as a service to its member organizations and not as a personal benefit to its board members. If a member is not attending because they don't see a personal benefit then they shouldn't be serving on the board.
- The President suggested that he contact board members who have been absent and gauge their desire to continue on the board. The plan was accepted without an official vote.

WACT Conference

Dates are January 8-10.

1. Location

- Questions raised regarding Ten Chimneys:
 - Will this location work? Size, number of meeting rooms, etc...?
 - The benefit would be no cost for rental. However, that might mean that we would not be allowed to charge for the conference.
 - Since the conference would be during the off-season at Ten Chimney's, would tours be available. This is a major drawing point for this location, not having tours available would certainly affect our decision.
- The President will discuss these questions with the program director at the Lunt-Fontanne.
- If we cannot charge for events held at the Lunt-Fontanne:
 - Friday and Sunday events could be held at the Hotel
 - Sunday events at the Lunt-Fontanne

2. Hotels

- Brad Toberman will investigate hotel availability in the area and which hotels would have breakout rooms available for different workshops.

3. What workshops would we like to have at the conference?

- Stage Combat, President and Secretary volunteered to teach it
- Key Note Speaker
 - Someone with a recognizable name in Wisconsin Theatre
 - Broad base of knowledge so as to appeal to as many people as possible (actors, directors, technicians, management, etc...)
 - James DeVita was suggested as a possible speaker
- Welcome Event

- Some sort of program that brings all of the Conference participants together in one place at one time to kick off the festival.
 - What sort of shape would this take?
 - When would it happen, Friday night? Saturday morning?
 - Directing Workshop
 - Who?
 - Treasurer volunteered to make some contacts in this regard.
 - Tech Workshop
 - Can we have a company come in to display some toys?
 - Treasure also volunteered to contact a company out of Minneapolis.
 - Auditioning
 - Darrell Wagner volunteered to lead this workshop.
 - Youth Theatre
 - Darrell Wagner volunteered to set something up for this workshop as well.
 - Voice
 - Treasurer volunteered to ask around for an instructor.
 - Stage Craft
 - Secretary will talk to Dillon McArdle from LCT about leading this workshop.
 - Costume Design Discussion Panel
 - Secretary and Darrell Wagner will coordinate on setting this up. Darrell would like to be one of the moderators. Secretary will talk to Mandy Parmeter from LCT. They will also try to find a couple of others who would like to participate.
 - Directing
 - Could we have the key-note speaker lead this panel?
 - Joseph Hanreddy from the Milwaukee Rep?
 - President volunteered to contact Jack Phillips.
 - Tours of Ten Chimneys
4. The Past-President volunteered to work on a preliminary schedule for the conference.
5. Live Auction
- The President directed each board member to come up with at least one idea for this.

Next Meeting:

September 20, 11:00 am - 1:00 pm, St. Norbert College, Green Bay, Wisconsin.

It was moved by Darrel Wagner and seconded by Fred Wahls to adjourn the meeting. The motion carried by unanimous consent. The President officially adjourned the meeting at 2:06 pm.

Respectfully Submitted,

Greg Parmeter, Secretary